

University of Toronto Engineering Society
Financial Statements
For the year ended May 31, 2012

DRAFT - subject to change

**University of Toronto
Engineering Society
Financial Statements
For the year ended May 31, 2012**

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Independent Auditor's Report

To the Members of the University of Toronto Engineering Society

We have audited the accompanying financial statements of the University of Toronto Engineering Society, which comprise the statement of financial position as at May 31, 2012 and the statements of operations, changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the overall financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from Locker income, Alumni funding, Orientation, Advertising, Pub-SUDS, Graduation ball, Cannon ball, Store and Cafe revenue, SkuleNite and Career fair revenues, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenses, and cash flows from operations for the year ended May 31, 2012, current assets as at May 31, 2012, and net assets as at June 1, 2011 and May 31, 2012. The predecessor auditor's opinion on the financial statements for the year ended May 31, 2011 was modified because of the possible effects of a similar limitation in scope.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Society as at May 31, 2012 and the results of its operations and its cash flows for the year then ended, in accordance with Canadian generally accepted accounting principles.

Other Matters

The financial statements of the Society for the year ended May 31, 2011 were audited by another auditor who expressed a qualified opinion on those financial statements on October 11, 2011 for the reasons described in the Basis for Qualified Opinion paragraph.

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the schedules or exhibits on pages 16 through 18 of the Society's Financial Statements.

Chartered Accountants, Licensed Public Accountants

October 25, 2012
Toronto, Ontario

University of Toronto Engineering Society Statement of Financial Position

May 31, 2012

	Operating	Store	General Fund Total	Internally Restricted Funds	2012 Total	2011 Total
(Note 13)						
Assets						
Current						
Cash and cash equivalents (Note 3)	\$ 280,227	\$ 109,824	\$ 390,051	\$ 6,960	\$ 397,011	\$ 281,425
Short term investments (Note 4)	11,996	-	11,996	-	11,996	20,344
Accounts receivable	9,642	14,278	23,920	-	23,920	36,230
Inventory	-	14,099	14,099	-	14,099	11,204
Prepaid expenses and sundry deposits	449	-	449	-	449	13,214
Due from operating fund (Note 6)	-	-	-	9,783	9,783	-
	302,314	138,201	440,515	16,743	457,258	362,417
Other assets						
Long term investments (Note 4)	30,348	-	30,348	-	30,348	10,000
Property and equipment (Note 5)	3,134	6,214	9,348	-	9,348	10,309
	\$ 335,796	\$ 144,415	\$ 480,211	\$ 16,743	\$ 496,954	\$ 382,726
Liabilities and Fund Balances						
Current						
Accounts payable and accrued liabilities	\$ 112,200	\$ 11,284	\$ 123,484	\$ -	\$ 123,484	\$ 93,679
Due to internally restricted fund (Note 6)	9,783	-	9,783	-	9,783	-
	121,983	11,284	133,267	-	133,267	93,679
Fund Balances (Note 8)	213,813	133,131	346,944	16,743	363,687	289,047
	\$ 335,796	\$ 144,415	\$ 480,211	\$ 16,743	\$ 496,954	\$ 382,726

On behalf of the Board:

_____ President

_____ V. P. Finance

University of Toronto Engineering Society Statement of Operations

For the year ended May 31, 2012

	Operating	Store	General Fund Total	Internally Restricted Funds	2012 Total	2011 Total
						(Note 13)
Fee, Collection and Other Revenue						
Fee revenue (Note 9)	\$ 720,857	\$ -	\$ 720,857	\$ 611,713	\$ 1,332,570	\$ 958,693
Interest and sundry income	2,677	-	2,677	-	2,677	5,723
Locker income	10,857	-	10,857	-	10,857	11,476
Alumni funding	40,000	-	40,000	-	40,000	40,000
Engineering Career Office funding (Note 8)	-	-	-	-	-	6,553
Store and cafe revenue	-	396,550	396,550	-	396,550	420,539
	774,391	396,550	1,170,941	611,713	1,782,654	1,442,984
Committee Revenue						
Advertising	25,920	-	25,920	-	25,920	40,932
Career fair	-	-	-	-	-	24,628
Graduation ball	30,563	-	30,563	-	30,563	44,092
Orientation	122,765	-	122,765	-	122,765	112,329
Pub-SUDS	53,883	-	53,883	-	53,883	28,503
SkuleNite	-	-	-	-	-	40,023
The Cannon Ball	15,618	-	15,618	-	15,618	15,397
	248,749	-	248,749	-	248,749	305,904
	1,023,140	396,550	1,419,690	611,713	2,031,403	1,748,888
Expenses						
General	133,264	42,084	175,348	-	175,348	177,320
Committee costs	370,966	-	370,966	-	370,966	453,766
Career office	-	-	-	-	-	144,438
Levy fund disbursements	-	-	-	604,970	604,970	636,886
Contribution to Skule Endowment Fund (Note 7)	462,661	-	462,661	-	462,661	-
Store and cafe cost of sales	-	342,818	342,818	-	342,818	370,198
	966,891	384,902	1,351,793	604,970	1,956,763	1,782,608
Excess (deficiency) of revenue over expenses	\$ 56,249	\$ 11,648	\$ 67,897	\$ 6,743	\$ 74,640	\$ (33,720)

The accompanying notes are an integral part of these financial statements.

University of Toronto Engineering Society Statement of Changes in Fund Balances

For the year ended May 31, 2012

	General Fund (Note 8)	Internally Restricted (Note 8)	Total
Balance, beginning of year	\$ 203,531	\$ 85,516	\$ 289,047
Engineering career office closure (Note 8)	75,516	(75,516)	-
Excess (deficiency) of revenue over expenses	67,897	6,743	74,640
Balance, end of year	\$ 346,944	\$ 16,743	\$ 363,687

For the year ended May 31, 2011

	General Fund (Note 8)	Internally Restricted (Note 8)	Total (Note 13)
Balance, beginning of year	\$ 202,768	114,255	\$ 317,023
Grad Ball net withdrawals	-	(4,256)	(4,256)
Tutoring fund (Note 8)	-	10,000	10,000
Excess (deficiency) of revenue over expenses	763	(34,483)	(33,720)
Balance, end of year	\$ 203,531	85,516	\$ 289,047

University of Toronto Engineering Society Statement of Cash Flows

For the year ended May 31	2012	2011
		(Note 13)
Cash was provided by (used in)		
Operating activities		
Excess (deficiency) of revenue over expenses for the year	\$ 74,640	\$ (33,720)
Adjustments to reconcile excess (deficiency) of revenue over expenses for the year		
Amortization of property and equipment	2,431	2,786
Changes in non-cash operating balances		
Accounts receivable	12,310	(30,424)
Inventory	(2,895)	-
Prepaid expenses and sundry deposits	12,765	(11,305)
Accounts payable and accrued liabilities	29,805	33,193
	129,056	(39,470)
Investing activities		
Redemption of investments	19,981	9,843
Purchase of property and equipment	(1,470)	(872)
Purchase of investments	(31,981)	(20,344)
	(13,470)	(11,373)
Financing activities		
Grad ball, net expenditures	-	(4,256)
Tutoring fund proceeds	-	10,000
	-	5,744
Net increase (decrease) in cash and cash equivalents during the year	115,586	(45,099)
Cash and cash equivalents, beginning of year	281,425	326,524
Cash and cash equivalents, end of year	\$ 397,011	\$ 281,425

University of Toronto Engineering Society Notes to Financial Statements

May 31, 2012

1. Purpose of the Organization

The University of Toronto Engineering Society (the "Society") serves to provide student services to the undergraduate members of The University of Toronto Faculty of Applied Science and Engineering. Pursuant to the provisions of section 149 of the Income Tax Act, the entity qualifies as a non-profit organization and is exempt from income tax.

2. Significant Accounting Policies

(a) Fund Accounting

The General Fund accounts for the Society's student service delivery expenses, committee costs, administrative activities and store operations.

The Restricted Funds report resources restricted as to use at the time of contribution and amounts established for future key initiatives as established by the Society members. These future initiatives are fully described in Note 8 to these financial statements and are summarized as follows: Levy Fund - Fund portion specifically restricted to cover distribution costs; ECO Fund - Fund established to fund future Career office requirements; and Tutoring Fund - Fund established to provide high quality tutoring programs to eligible students.

(b) Revenue Recognition

The Society follows the restricted fund method of accounting for revenues and contributions.

Restricted contributions are recognized as revenue of the Restricted Funds when amounts are received. Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. The Society operates a retail store and revenue is recognized as cash is received from customers upon delivery of merchandise.

Investment income is recognized as revenue of the appropriate fund on an accrual basis.

University of Toronto Engineering Society

Notes to Financial Statements

May 31, 2012

2. Significant Accounting Policies - (Continued)

(c) Financial Instruments

All financial instruments are measured based on the classification adopted for the financial instrument: held-to-maturity, loans and receivables, held-for-trading, available-for-sale or other liability, as described as follows:

(i) Financial Assets

Held-for-trading assets are initially measured at fair value and are subsequently measured at fair value with the change in the fair value recognized in net income during the period.

Held-to-maturity assets are initially measured at fair value and are subsequently measured at amortized cost using the effective interest rate method.

Loans and receivables are initially measured at fair value and are subsequently measured at amortized cost using the effective interest rate method.

Available-for-sale assets are initially measured at fair value and are subsequently measured at fair value with the changes in fair value recorded in the statement of changes in fund balances, except for equity instruments without a quoted market price which are measured at cost.

(ii) Financial Liabilities

Held for trading liabilities are initially measured at fair value and are subsequently measured at fair value with the change in the fair value recognized in net income during the period.

Other liabilities are initially measured at fair value and are subsequently measured at amortized cost using the effective interest rate method.

<u>Financial Instrument</u>	<u>Classification</u>	<u>Measurement</u>
Cash and cash equivalents	Held-for-trading	Fair value
Investments	Held-to-maturity	Amortized cost
Accounts receivable	Loans and receivables	Amortized cost
Accounts payable and accrued liabilities	Other liabilities	Amortized cost

(d) Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments with maturities of three months or less from the date of purchase.

University of Toronto Engineering Society Notes to Financial Statements

May 31, 2012

2. Significant Accounting Policies - (Continued)

(e) Investments

Guaranteed investment certificates (GIC) that are non-redeemable before maturities and have maturity dates greater than one year are recorded as investments at cost plus accrued interest which approximates fair value.

(f) Inventory

Inventory is valued at the lower of cost (as determined on a first-in, first-out basis) and net realizable value.

(g) Property and Equipment

Property and equipment are recorded at cost less accumulated amortization. Amortization is provided on a declining balance basis at the following rates:

Computer equipment	30%
Furniture and fixtures	20%

(h) Use of Estimates

The preparation of financial statements in accordance with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the reported amount of revenue and expenses during the year. Actual results could differ from those estimates.

Significant areas requiring the use of management estimates relate to the determination of the useful lives of property and equipment for amortization purposes, amounts recorded as accrued liabilities and valuation of inventory and accounts receivable.

University of Toronto Engineering Society Notes to Financial Statements

May 31, 2012

3. Cash and Cash Equivalents

	2012	2011
Cash - unrestricted operating funds	\$ 390,051	\$ 215,053
Levy Fund trust account (Note 8)	6,960	-
Career Office trust account (Note 8)	-	66,372
	\$ 397,011	\$ 281,425

4. Investments

Investments are comprised of non-redeemable guaranteed investment certificates which have interest rates between 1.45% and 2.45%. These investments will mature between March 2013 and February 2015.

5. Property and Equipment

	2012		2011	
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Computer equipment	\$ 30,507	\$ 28,956	\$ 1,551	\$ 2,216
Furniture and fixtures	110,336	102,539	7,797	8,093
	\$ 140,843	\$ 131,495	\$ 9,348	\$ 10,309

6. Interfund Balances

Interfund balances are non-interest bearing and have no specific terms of repayment.

7. Skule Endowment Fund

The Society has donated funds to the University of Toronto ("University") for the creation of the Skule Endowment Fund for the benefit of students of the Faculty of Applied Science and Engineering. The specific uses of the Fund will be mutually determined by the Society and the University at a later date. The University is responsible for the management of the Fund. In 2012, the Society donated \$407,809 from the collection of student fees and \$54,852 from the closing of the ECO fund bank account.

University of Toronto Engineering Society

Notes to Financial Statements

May 31, 2012

8. Internally Restricted Funds and Fund Balances

The Internally Restricted Funds balance is made up of the following:

	2012	2011
Levy Fund ^(a)	\$ 6,743	\$ -
Engineering Career Office Fund ^(b)	-	75,516
Tutoring Fund ^(c)	10,000	10,000
	\$ 16,743	\$ 85,516

(a) Levy Fund

The Levy Fund was established to enhance the quality of undergraduate education pursuant to Student referendums that are passed at commencement of a new fiscal year. These funds are required to be used at the Society's discretion for projects within the Faculty of Applied Science and Engineering (being engineering departments within the Faculty of Applied Science and Engineering, namely Civil, Chemical, Mechanical and Industrial, Electrical and Computer, Materials and Engineering science). Up to a maximum of 10% of the Levy Fund collections may be designated for other Society purposes. During the year, the Society had received, through student fees, \$611,713 (2011 - \$634,533), and disbursed amounts totaling \$604,970 (2011 - \$636,886) resulting in net collections of \$6,743 (2011 - \$2,353 net disbursements). The balance in the Levy Fund was \$6,743 (2011 - \$Nil) at the end of the year.

(b) Engineering Career Office Fund (ECO)

The ECO fund was established in 2003 to fund future career office programs. In subsequent years, members voted to continue to fund the ECO programs through collections from students. Pursuant to a referendum held in 2006, Council Members increased ECO fee collection at the rate of approximately \$25 per student. The fund was not renewed in the current year and as a result the internal restriction on this fund balance was removed.

(c) Tutoring Fund (TF)

Pursuant to a referendum and a resolution passed by the Society's committee, it was approved that a TF be established in 2011. The TF was funded through a transfer from the Levy fund and its purpose was to provide high quality tutoring programs made available to the Faculty of Applied Science and Engineering students. These funds will be distributed to support Tutoring programs for the eligible students at the discretion of the Society. No amounts were restricted to or spent from the TF during 2012.

University of Toronto Engineering Society Notes to Financial Statements

May 31, 2012

9. Fee Revenue

Student fee revenue is reflected in the financial statements as follows:

	2012	2011
Total fees	\$ 1,421,309	\$ 1,035,937
Deduct amounts flowed out for specific trusts ^(a)		
Solar Car Project	(22,429)	(23,266)
Formula SAE	(22,429)	(19,036)
Human Powered Vehicle Design Team	(10,195)	(10,576)
Engineers Without Borders	(10,195)	(10,576)
Concrete Canoe	(13,296)	(13,790)
University of Toronto Robotics Association	(10,195)	-
	\$ 1,332,570	\$ 958,693
Society Fees		
Comprised of:		
Operating Fund	\$ 720,857	\$ 218,405
Levy Fund (Note 8)	611,713	634,533
Engineering Career Office Fund (Note 8)	-	105,755
	\$ 1,332,570	\$ 958,693

- (a) The Society collects funds on behalf of certain trust accounts pursuant to Student referendums and as mandated by University of Toronto Administrative policy. These are not funds nor disbursements of the Society and are therefore not reflected in these financial statements.

University of Toronto Engineering Society

Notes to Financial Statements

May 31, 2012

10. Financial Instruments

In common with other organizations, the Society is exposed to risks that arise from its use of financial instruments. This note describes the Society's objectives, policies and processes for managing those risks and the methods used to measure them.

There have been no substantive changes in the Society's exposure to financial instrument risks, its objectives, policies and processes for managing these risks or the methods used to measure them from previous periods unless otherwise stated in these financial statements. Management has established policies and procedures to manage risks related to financial instruments, with the objective of minimizing any adverse effects on financial performance.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of changes in market factors. Market risk is comprised of interest rate risk.

Interest rate risk is the risk that the fair value of future cash flows of an investment will fluctuate because of changes in market interest rates. It arises when the Society invests in interest-sensitive investments such as GICs. To manage interest rate exposure, the Society invests in fixed income vehicles or cash, upon advice from an investment advisor. To further manage interest rate risk, the Society has established a laddering program whereby investment maturities are staggering over the long term.

Credit Risk

Financial instruments potentially exposed to credit risk include cash and cash equivalents and accounts receivable. Management considers its exposure to credit risk over cash and cash equivalents to be remote as the Society holds cash deposits at one major Canadian bank. Accounts receivable are not concentrated significantly and therefore the carrying amount of accounts receivable represents the maximum credit risk exposure.

Liquidity Risk

Liquidity risk is the risk the Society will not be able to meet its financial obligations as they fall due. The Society maintains its working capital at a sufficient level to ensure it always has cash available to pay accounts payable and accrued liabilities, all of which fall due within twelve months of the balance sheet date.

University of Toronto Engineering Society

Notes to Financial Statements

May 31, 2012

11. Capital Management

In managing capital (defined as working capital (current assets less current liabilities) plus long term assets), the Society carefully focuses on liquid resources available for operations. The Society manages the finance structure and makes adjustments to it in light of changes in economic conditions and the risk characteristics of the underlying assets. The Society's objective is met by retaining adequate net asset resources to provide for the possibility that cash flows from revenues will not be sufficient to meet future cash flow requirements and to provide it with the flexibility to take advantage of opportunities that will advance its purposes. The need for sufficient liquid resources is considered in the preparation of an annual budget and in the monitoring of cash flows and actual operating results compared to the budget.

12. Comparative Figures

The comparative amounts presented in the financial statements have been restated to conform with current year presentation.

13. Adjustment of Government Remittances

The financial statements for the year ended May 31, 2011 have been amended for an adjustment to accounts payable to reflect additional government remittances owing. The adjustment has been reflected on a retroactive basis, resulting in the following changes to the prior comparative figures from those previously reported:

	As Previously Reported	Adjustment	As Restated
Accounts payable and accrued liabilities	\$ 29,279	\$ 64,400	\$ 93,679
Fund balance, beginning of year	352,223	(35,200)	317,023
Excess (deficiency) of revenue over expenses	(4,520)	(29,200)	(33,720)

**University of Toronto Engineering Society
Schedule of Store Operations
(Unaudited)**

For the year ended May 31

	Bookstore	Cafeteria	2012 Total	2011 Total
Revenue	\$ 301,589	\$ 94,961	\$ 396,550	\$ 420,539
Cost of sales	<u>297,765</u>	<u>45,053</u>	<u>342,818</u>	370,198
	3,824	49,908	53,732	50,341
Expenses				
Wages and benefits	8,911	12,014	20,925	21,523
Office and general	4,163	1,196	5,358	3,323
Credit card charges	5,161	-	5,161	5,866
Rent	-	9,270	9,270	9,000
Amortization - office equipment	1,220	150	1,370	1,529
	<u>19,455</u>	<u>22,630</u>	<u>42,084</u>	41,241
Excess (deficiency) of revenue over expenses	<u>\$ (15,631)</u>	<u>\$ 27,278</u>	<u>\$ 11,648</u>	<u>\$ 9,100</u>

University of Toronto Engineering Society
Schedule of Operation Fund General Expenses, Career Office
and Committee Costs
(Unaudited)

For the year ended May 31	2012	2011
General expenses		
Office wages and employee benefits	\$ 50,408	\$ 57,086
Computer systems	870	422
Elections	430	457
Executive and council	6,108	8,702
Gifts, donations and awards	1,415	2,711
Insurance	7,362	8,761
Interest and bank charges	516	684
Miscellaneous	4,596	1,984
Office printing, stationery and general	3,606	5,444
Professional fees	16,348	14,511
Repairs and maintenance	1,508	4,860
Amortization - property and equipment	1,061	1,257
Donations	4,736	-
HST	34,300	29,200
	\$ 133,264	\$ 136,079
Career office		
Career office salary and wages	\$ -	\$ 144,233
Office and general	-	205
	\$ -	\$ 144,438
Committee costs		
Communications		
Handbook	\$ 8,422	\$ 8,081
Yearbook	29,794	39,629
Toike oike	7,095	5,144
The Cannon	3,277	3,423
Skule planner	9,920	11,110
	58,508	67,387
Social		
Cannon ball	24,267	25,443
Affiliates		
Club grants	59,781	47,765
Carried forward	\$ 142,556	\$ 140,595

**University of Toronto Engineering Society
Schedule of Operation Fund General Expenses, Career Office
and Committee Costs
(Unaudited)**

For the year ended May 31	2012	2011
Committee costs - (Continued)		
Brought forward	\$ 142,556	\$ 140,595
Blue and gold		
Blue and gold general	2,846	3,892
Cannon guard	4,342	4,220
Cannon video	423	1,218
Homecoming	1,601	2,097
LGMB	1,040	929
	10,252	12,356
Fourth year		
Fourth year general	452	949
Grad Ball	42,988	52,728
Kipling ritual	13,185	13,610
	56,625	67,287
Professional development		
CEC	-	246
CFES fees	-	1,657
CFES president's meeting	693	100
CWIE	1,174	1,396
ESSCO	1,525	1,591
ESSCO FYIC	954	1,150
ESSCO OESP	331	260
Engineering congress - CCES	2,715	6,056
Miscellaneous conferences	2,740	6,218
New U	485	200
OEC	727	-
PEO	904	8
UTEK	(1,476)	(506)
	10,772	18,376
Events		
Archives and community service	1,649	213
High school liaison	2,191	1,959
Orientation and first year events	82,702	128,213
Pub - SUDS	43,771	28,473
Skule nite	13,108	39,769
Student council	(140)	(102)
Student issues	631	47
Sundry events and special projects	6,849	3,420
Career fair	-	13,160
	150,761	215,152
	\$ 370,966	\$ 453,766