



Annual General Meeting

Call to Order: 7:23 pm

Motion by Pierre Harfouche to move items 5 and 6 to become items 2 and 3.

Motion carried

1. Adoption of the Agenda

Moved by Patrick
Seconded by Praneeet

Motion carried

2. Motion by Pierre Harfouche to adopt the audit findings of BDO LLP for the 2011-2012 year

WHEREAS the audit has been reviewed by the VP Finance, President, and the Business Manager; and

WHEREAS the draft attached contains the most accurate description of the Society's financial position as of May 31 2012; and

WHEREAS the outstanding issues in the draft have been resolved and a copy of the complete audit has been distributed;

BE IT RESOLVED THAT the Engineering Society adopts the attached findings of the audit, for the 2011-2012 fiscal year.

See document: Memo re: Engineers Stores and the Hard Hat Cafe

Seconded by Ishan

Pierre: I'm going to summarize the funding. Last year we had \$56,000. Café and Stores broke even. We're good with our financial standing. This year is the first year with the new auditor.

Motion carried

3. Motion by Pierre Harfouche to appoint BDO as the auditors for the Engineering Society for the 2012-2013 fiscal year

WHEREAS the Society requires an Audit every year to function; and

WHEREAS BDO is the fifth-largest accounting firm network globally, and has extensive experience with non-profit organizations; and

WHEREAS the Vice-President Finance, the President and the Business managers' experience with BDO has been positive; and



WHEREAS BDO's familiarity with our society will allow them to audit us with much greater ease in the coming year;

BE IT RESOLVED THAT the Engineering Society solicits the services of BDO Canada to perform its audit for the 2012-2013 fiscal year;

Seconded by Matt

Motion carried

4. Approval of Minutes

- a. 2011 Annual General Meeting – October 27th, 2011

Moved by Aidan

Seconded by Hollis

Motion carried

5. Officer Reports

- a. President – Rishi Maharaj
- b. VP Finance – Pierre Harfouche
- c. VP Communications – Yerusha Nuh
- d. VP Academic – Matthew Lattavo
- e. VP External – Anton Klunko
- f. VP Student Life – Ishan Gupta

Rishi: If you have general questions, I'm willing to take them now or after the meeting. Anything on what EngSoc has been doing.

Teresa: What's the relationship between EngSoc and the Recruitment Office?

Rishi: When you say that do you mean the Office or the people in it?

Teresa: How was EngSoc involved in Fall Campus Day?

Rishi: We attended and the Officers came to the conclusion that it wasn't very useful for us, since at that point students aren't interested in anything much other than matters regarding the curriculum. The hours we spent could have been spent more productively. There was a complaint about the Cannon from the Recruitment Office but we did not get any complaints from the public. Their position is that they are against the Cannon in general but since it's our mascot we're going to have to agree to disagree.

Teresa: Is Hi-Skule involved in anything other than Pre-Frosh?

Rishi: No.



Albert: About the things you said in your campaign, you mentioned slashing the conference funding by a third and establishing committees.

Rishi: Clubs funding had a 50% increase from the historical, but it was done last year since we had a lot of extra money. We made good on the promise to extend more funding to clubs. The conference funding has not been well-utilized. A lot of money was left at the end of the year. This year we're advertising that a lot better. Advocacy, we have Academic Standing Committees. They're working on CEAB visit and they're going to be meeting on a regular basis on issues that should be addressed to the Faculty. Faculty Council is going to have structural reform and so that precedes any other policy item on the agenda. There is a proposal to make Faculty Council a representative body. Some people will be elected to represent faculty, student, and staff. We're going to have to wait and see to see how it will turn out. I don't know if the Dean would approve policy change in this situation (and every item going to the Faculty Council has to be approved by the dean). I think we've been productive though and we'll see issues that have been brought up in the past.

Mauricio: Questions for Pierre? Questions for Yerusha?

Aidan: Yerusha, what's the latest update on the atrium wall projector?

Yerusha: If we wanted to go ahead with it we would have to do it ourselves now. This means we'd have to research what is required for implementation and maintenance as well as fund it ourselves, either partially or more likely, entirely. Considering our lack of expertise and human and financial resources, we have decided to not go ahead with the project and let the blank wall be for now. If anyone has any good idea for the atrium wall, feel free to talk to me.

Mauricio: Questions for Matt?

Matt: Status for computers. We're rebuilding the element of tutor to rebuild the backend. We're well underway in terms of getting that to guys. For courses.skule.ca, we've hit a speed bump. We're exploring options to port that to our own personal server. So it will take a while to get last spring's exam. But it will eventually be there. Hi-Skule liaison historically works with ESSRO. They tend to come to us first. This happened for the fall campus day.

Stephanie: Can you elaborate more on the Academic Standing Committee?

Matt: Our next meeting will be made completely public. The past two meetings, the Faculty Council Standing Committee has been invited to work with us to develop their duties for students for this year.

Hollis: What's the goal?

Matt: We hope to use class reps to bridge the need for academic advocacy. Class reps are so multi-faceted. We want to get more people who are more interested in higher level academic issues.

Hollis: Uploads for courses.skule.ca can be completed by mid-December?



Matt: This came to my attention week ago and I tried to upload them myself. I would say yes.

Albert: So along that topic, the idea is to move it to our own servers. Is that the best thing?

Matt: We actually aren't housing our servers in the same server closet that we've been using in the past. We have an agreement now and the server is managed externally.

Regan: Courses.skule.ca has critiques integrated to it. I'm wondering how you're going to address the low participation issue.

Matt: I will be looking into it with the Academic Advocacy committee as a group.

Albert: Class rep handbook reception?

Matt: It was sent out to the first year class reps. So far so good. The first year class reps have expressed appreciation for it. It's provided them with guidance for the first few months. I'm waiting for actual direct critiques. I will be meeting with them tomorrow.

Mauricio: More questions for Matt? For Anton? For Ishan?

Brandon: Site 10. When is it going to be finished?

Ishan: The Site 10 building is located across Simcoe Hall. For the timeline, it's still in the planning stages for the actually building. The plan is expected to be done by the end of this year. The projected timeline is 2016.

Brandon: What are they doing to UTP?

Ishan: UTP has been pretty good. No complaints recently. We're doing pretty well in comparison to previous years. I wanna open up new space for new clubs. Also, garbage disposal mechanism to avoid people making a mess.

Hollis: By the end of the year, you mean Dec 31, 2012?

Ishan: Yes.

Teresa: Divisional space project; tutorial rooms that are unused can be booked by students for study space. Any updates on that?

Ishan: Talking to administrators, it seems like it's outside our scope. I don't see that going anywhere right now.

Albert: Liam Mitchell who was heading that project got promoted to a Faculty-wide position. With regards to Site 10, how much input do students have?



Ishan: The proposed plan right now is to make a lot of it administrative/faculty space. The basement, I'm working on designing it to make it a design or rehearsal space. I've had input from 80 student clubs. They've had input on health and safety, space, etc. The design's hopefully going to be finalized the end of October.

Albert: Are we getting more space than UTP?

Ishan: Yes. More diverse space.

6. Officer Presentations

- a. VP Finance – Pierre Harfouche
 - i. 2012-2013 Operating Budget
 - ii. Temporary Special Levy Fund

Pierre: It's a draft until today. Auditors are accountants. Our financial position shows you how much cash we have in the bank.

Stephanie: Why is there a large increase from last year's accounts payable to this year's?

Pierre: I'll have to check last year's report but I'll answer you at the Board Meeting.

Patrick: So no Endowment Fund Money sitting around somewhere?

Pierre: No. It's managed by the university but we have more than 50% control over it.

Stores, there's a mistake. There were coverall payments from 2 years ago and the managers made a mistake by paying coveralls twice this year. So I would say we made \$16,000 profit. Café, there were receipts that were unaccounted. So it's about \$3,000 from café. Café used to lose money. Donnie's year (3 years ago) made profit.

I'm going to talk about the budget. EngStores and Café, no money goes to them unless you go and buy stuff from them.

Albert: Who's running Iron Ring?

Rishi: The Fourth Year Chair is supposed to be elected in the spring of the previous year. Since last year's EngSoc didn't do it, we can't elect one right now. What they've done in the past is organize pre-Iron Ring party. For example, book a venue and pay for food.

Albert: \$40,000 for that?

Rishi: When it says Iron Ring it means the ceremony. It costs around \$13,000 to \$15,000. That has nothing to do with Iron Ring parties.



Yerusha: Why does TrackOne have their own money?

Pierre: It's historical, used to fund their dinner dance, etc.

Mauricio: Why does it say Academic Levy Fund?

Pierre: It's been "temporary" since forever and it's more descriptive if it's called this. We ask for applications from the departments and then we allocate money.

Patrick: Does EngSci have this?

Pierre: Yes. And first year has its own pool.

7. Motion by Pierre Harfouche to approve the 2012-2013 Operating Budget

WHEREAS a presentation was made to Board of Directors at its September meeting regarding the Operating Budget;

BE IT RESOLVED THAT the attached Engineering Society 2012-2013 Operating Budget is approved.

Seconded by Patrick

Motion carried

8. Motion by Mauricio Curbelo to ratify amendments to Bylaw 1 since the last Annual General Meeting

WHEREAS changes to the Engineering Society Constitution require both approval by the Board and ratification at the Annual General Meeting;

BE IT RESOLVED THAT changes to Bylaw 1, as outlined in the Appendix, are ratified.

Seconded by Yerusha

Motion carried

9. Motion by Mauricio Curbelo to ratify amendments to Bylaw 1 since the last Annual General Meeting

WHEREAS a General Meeting for the purpose of Officer accountability presentations and motions for recall of each Officer has been held once per year for the past several years and is a good source of anonymous feedback for the Officers;

BE IT RESOLVED THAT a General Meeting for the purposes described above be held in November 2013, at a time and place to be determined by the Officers and the Speaker.



**University of Toronto Engineering Society
Annual General Meeting Agenda**

**October 25th, 2012
SF 1105**

Seconded by Hollis

Motion carried

Adjournment: 8: 23 pm