



July Board of Directors Meeting

Call to order: 7:08 pm

1. Adoption of the Agenda

Moved by Shamail

Seconded by Kim

Amendment: That the agenda be amended to include a motion asking Donnie to resign from the Board based on the fact that he is available right now but is not present to attend the meeting

Moved by Rishi

Seconded by Anton

Mauricio: This needs unanimous support to pass.

Amendment defeated

Motion carried

2. Approval of Minutes

a. June Board of Directors Meeting: June 9th 2012

b. Officer Meeting: June 16th, 2012

c. Officer Meeting: June 30th, 2012

Moved by Shamail

Seconded by Kim

Motion carried

3. Officer Reports

a. President – Rishi Maharaj

b. VP Finance – Pierre Harfouche

c. VP Communications – Yerusha Nuh

d. VP Academic – Matthew Lattavo

e. VP External – Anton Klunko

f. VP Student Life – Ishan Gupta

Mauricio: Questions for the Officers on their updates?

Teresa: Question for Matt. How are the Faculty Standing Committees going?

Rishi: Would you like me to give highlights, or overall goals of what our plans are?

Teresa: Overall.

Rishi: For the equity committee, we want to split the committee since its coverage is very broad. We want to have a dedicated committee for specific issues. For Undergraduate Curriculum Committee, Vice Dean will be bringing in a number of changes. New graduate attributes process is being worked on as



well. We should be getting a report that will be issued. For Scholarships and Awards: there isn't much to do so there isn't a specific goal.

Praneet: We should continue to move away from assessed marks and toward deferred exams. People cheat the system with assessed marks.

Teresa: I'd like to see more follow-up on the Divisional Space Project as well.

Mauricio: No one outside these committees and a couple of us here at the Board have any idea what's going on with any of these committees. I think it's best that you email Matt specific questions and cc the Board.

4. Officer Presentations

a. VP Student Life – Ishan Gupta

Ishan: Copy of my presentation is attached to the agenda. I'll be talking about my goals for the upcoming year. According to the Bylaws, I'm supposed to oversee some Directorships, as well as year chairs, EAA, B&G, etc. I have to consider stakeholders and find the compromise between them.

My Directors have their own goals and visions and y job is to enable them to do their best. Skule Kup and B&G want to extend their target audience.

I want to work with affiliated clubs and build long-lasting personal relationships with them, and increase levels of communications. I also want to promote collaboration between them – sharing best practices, approaching sponsors together, etc. I also want to better promote EngSoc services to clubs and address whatever needs they may have. I'm also working on the Club's digest that Owyn started, which will have info on the affiliation process, sponsorship deals, room bookings, etc. I'm also working on training workshops.

I also want to organize a Winter term clubs fair, probably during Godiva week, as well as get a trophy cabinet to display clubs' accomplishments.

I'm slowly still transitioning into the position. A lot of it is liaison with the faculty. iLead has some projects they're working on that they'll release to students soon.

Student Space: UTP and Outer Stores are the main ones. Making sure they are clean and reaching their full potential. UTP - we complain that clubs cannot keep the space clean but sometimes they just aren't able to, so we'll help them out.

Site 10: Undergraduate needs incorporated into the design of the new building. By the end of this year all information on storage space, design space, etc.

New storage facility: Steve Miszuk is working on getting us some lockers, potentially.



Teresa: Clubs fair. In terms of marketing, right now students would have to skip class. Would you consider negotiating with the faculty?

Ishan: There's something to explore.

Teresa: What would be the differences between the Frosh Week fair and the Godiva Week one?

Ishan: Frosh vs .upper years. Organizing a clubs fair doesn't take too much resources and a lot of people are looking for more opportunities. Different target audiences, mainly.

Teresa: In terms of overseeing what has been done so far to oversee Orientation?

Ishan: The deal with Orientation is that a lot of things were already underway before I was elected. So what I'm doing so far is supporting Meagan with her vision for frosh week. The next meeting is to discuss timeline and milestones. I just want to support her and be available.

Shamail: About Godiva Week clubs fair, even frosh will be more informed since they will be more informed about their availabilities, etc.

Laura: What about opportunities outside the faculty? How would you address this?

Ishan: UTSU clubs fair in orientation schedule.

Laura: We didn't have anything like that.

Ishan: This year we will, and we could probably advertise those things on our website.

Mauricio: More questions? Feel free to review his presentation and email him or discuss with the Board.

Teresa: On the list of things you'd like to focus on, I'd like to add study space. SF library, tutorial rooms opening them up during exams, etc.

Rishi: The report that should be circulated to inform the board of these projects.

5. Items for information:

- a. Policy on Affiliated Clubs (updated at June 16 2012 Officer meeting)
- b. EngSoc Office Improvement Proposal (removal of EngSoc office carpet)
- c. NewU 2012 Conference Report

Mauricio: Policy isn't binding like Bylaws and can be updated by officers as long as the Board is informed. Officers updated Affiliated Clubs policy. Rishi can speak to the specific changes.

Rishi: In the past, one of the main criteria has been to have 10 members in engineering or a "plurality" in engineering. The "or" clause was dropped. A clause has been added to enable us to revoke a group's



affiliation if they bring EngSoc, the Faculty, the University or the profession into disrepute. This only applies to extreme situations.

Mauricio: There are two other items. Any questions?

Kim: Did you submit the NewU report, Rishi?

Mauricio: It's valuable to attach reports but I won't attach 10 people's reports to the agenda. But I do believe all officers submitted a report. Typically I'll only attached the President's or VP External's reports. The rest will be made available online.

Teresa: Where's the money for the replacement of the office carpet coming from?

Rishi: The chequing account.

Teresa: This year's money or last year's money?

Rishi: The chequing account. It's the surplus that's built over several years

Teresa: Why didn't you bring this to the Board?

Rishi: Mainly timeline – we need the tiles ordered before I go on vacation. As well, this is a normal operating expense. It's not something out of the ordinary. It will have to get done eventually and the cost will always be the same, so there's no point in waiting.

Teresa: Why not at the end of your term?

Rishi: The price may go up. I can't promise that next year's people will do it, but if I do it now, I can be sure it will get done.

Teresa: Why wasn't this told to the Board?

Rishi: It was, I'm just not asking for your permission.

Teresa: How much is it?

Rishi: \$4k.

Mauricio: Unused money goes into the chequing account; it's not in the operating budget so there's no real need to ask for permission.



6. Motion by Rishi Maharaj regarding the Engineering Student Societies' Council of Ontario (ESSCO) and the Canadian Federation of Engineering Students (CFES)

WHEREAS ESSCO and CFES have not accomplished anything meaningful in the last 4 years, and probably before that; and

WHEREAS we currently pay them membership fees;

BE IT RESOLVED that the Board direct the Officers not to remit any form of payment for membership to either ESSCO or CFES in the 2012-2013 fiscal year.

Moved by Rishi
Seconded by Anton

Motion: That the motion be referred to the Executive Committee.
Moved by Rishi
Seconded by Anton

Mauricio: That means the Officers will decide the fate of this item.

Matt: To clarify, does this mean we are paying or not?

Ishi: It should say "not to remit", shouldn't it?

Mauricio: Sure, perhaps the grammar is slightly off. We all understand what this motion is really getting at, however. The Officers will decide whether we pay them or not. You're voting to put it in their hands.

Motion carried

7. Motion by Laura Burget to allocate funds towards a renovation of the Engineering Stores

WHEREAS the stores managers would like to improve the Engineering Stores by expanding the service window; and

WHEREAS the project involves both an academic and student-life benefit to our Members, falling within the scope of the Temporary Special Fund; and

WHEREAS the Stores Managers have obtained a quote and drafted a proposal outlining the implications of the renovation; and

WHEREAS the Property Manager has completed the preliminary paperwork for the project and requires final approval to continue;



BE IT RESOLVED that the Board approves total expenditures up to \$19,500 (\$10,000 of that amount from the 2012-2013 Temporary Special Levy account and any additional costs from the Engineering Stores account), for the purposes outlined in the proposal and bids attached.

Moved by Laura
Seconded by Anton

Laura: As the proposal states, this project has 3 purposes: To open up stores to give customers more visibility to products, to change perception of stores and move from a place where first year students buy textbooks to one where they can get more merchandise and lastly, we want to sell more merchandise, such as business cards for students, card machines, etc. We really want to change the image that we give to students. Also, more space to pick up grad composites, etc. Right now it's a safety hazard in terms of fire code, but also traffic. Stores does have enough money to cover this so if proposal for funding doesn't pass, it's alright.

Also, our relationship with building managers, Faculty administration, etc., will be strained if we cancel this at the last minute.

Anton: I think the motion is good and I'm going to move an amendment to the motion. I'd like to remove the reference to the Temporary Special Levy Fund.

Amendment: That in the Be it Resolved clause of the motion, references to the Temporary Special Levy Fund be removed as follows:

BE IT RESOLVED that the Board approves total expenditures up to \$19,500 from the Engineering Stores account for the purposes outlined in the proposal and bids attached.

Moved by Rishi
Seconded by Anton

Anton: seeing how Stores has enough money in their bank account, I think it would be prudent for the Board to remove this clause and I have spoken to VP Finance who supported this idea.

Matt: there are a lot of academic services that will be affected. We are allowed to use our funds for our own academic program. Although stores have the money, they should have some money still as safety net. Also, in the past there has been a desire to squeeze every last cent of it. But also removing \$10K from it this can also push them to think about providing academic services for students instead of asking students to pay for it. So I'd like us to reconsider the amendment.

Pierre: Why I pushed it here is to advertise for it. It's up for renewal and it might fail. So this is a good opportunity to advertise this fund; to tell people that we are using this money for their own good.

Anton: The improvements are great for students but because services are going to improve so much, Stores will make more revenue anyway. The levy fund is students' money to begin with and it's inappropriate to use the fund's money to promote the fund.



Laura: There is always hesitation to spend students' money, but right now we are just a small store. We can be a lot more than that.

Rishi: I would concur that this would not be allowed as a levy fund project under the fund's current terms. I don't think it's right to do it this way. There is already a process in place for levy fund disbursements and it's not appropriate to skim an amount off the top before any of the other proposals have been considered. It looks bad. Sure, we'll consider infrastructure proposals later on, but as part of the process.

Ishan: How much is currently in the Stores account?

Laura: I think around \$58K.

Amendment carried

Mauricio: would anyone speak to the original motion?

Pierre: "for the purposes outlined in the proposal bids attached". Remove "the proposal"

Amendment: That in the Be it Resolved clause of the motion, "the proposal" be removed as follows:
BE IT RESOLVED that the Board approves total expenditures up to \$19,500 from the Engineering Stores account for the purposes outlined in the bids attached.

Moved by Pierre

Seconded by Kim

Amendment carried unanimously

Matt: I have a question about the tender package: glass panel?

Matko: Amount tendered would be to remove the section of the wall and place a glass counter. The optional is to do the original contract to knock down the wall. The other option is to also use glass for the counter. We decided to not go with either of these.

Mauricio: Ok. I think it's time we vote on the main question.

Motion carried

8. Motion by Rishi Maharaj to establish a fund for legal representation and costs

WHEREAS in the previous fiscal year, the Society received a windfall of \$67,000; and

WHEREAS we typically have not had a reserve fund to protect us from legal liability; and

WHEREAS it is beneficial to the Society to be able to retain legal representation;



BE IT RESOLVED that funds in the amount of \$67,000 be allocated to an internally restricted fund for legal representation and costs;

BE IT FURTHER RESOLVED that this motion in no way authorizes the Officers to retain legal counsel or pursue legal action without further authorization from the Board.

Moved by Rishi
Seconded by Yerusha

Rishi: Basically in any given year you have a budget for a small surplus. This accumulates and some years you lose money. We have some money in our bank account. 3-4 years ago we had almost 0 in our account. In general, this money is not reliable. We will probably not have any money in this account in 10 years. Last year we inherited, by chance, \$60K, related to the Engineering Career Office. We could restrict this money internally to protect us from legal issues. We got sued 6 years ago and we do run Suds and Orientation, which expose us to a fair amount of risk. If we were to guarantee the purpose of this money toward a legal fund, in the future years of the society, they will be able to evaluate whether they should settle or go to court. The benefit of risk management is good. This doesn't authorize Officers to do anything – it prohibits the Officers from doing any more without your approval. If this motion were to fail, we would be able to get our own lawyer and sue (if we needed to). But if this passes, the Board will have more control.

Motion carried

9. Motion by Rishi Maharaj to retain a Trademark Agent

WHEREAS "Skule" has been a registered trademark of the Society since 1984; and

WHEREAS the currently registered trademark will expire in 2014 and contains a list of wares and services that does not reflect the current scope of the Society's activities; and

WHEREAS submissions to the Canadian Intellectual Property Office (CIPO) are extremely complex and not normally prepared by individuals;

BE IT RESOLVED that the Board authorizes the President to retain, on the Society's behalf, a Trademark Agent of his choosing for the preparation of filings to the CIPO; and further to pay such remuneration for these services as may be determined by the Vice-President, Finance, but not to exceed \$1,000.

Moved by Rishi
Seconded by Yerusha

Rishi: I am forwarding this to the board even though I could have pursued this myself. Trademark has to be renewed every 15 years. The process is complex and usually done by trademark agents. I think we would all like to renew this trademark. Trademarks are not just words: they go with a list of wares and



service,s and the current list we have filed with the government is outdated. I believe it costs between \$500 - \$1000 to do this, but if it costs more I will ask for more money.

Heindrick: Who can we sue?

Rishi: There is an international treaty so we could sue anyone all over the world. It's pretty much everywhere except Somalia. Of course, if someone opens a chicken farm in Mexico called Skule, we probably couldn't sue them because they wouldn't be doing any damage to us and chicken farming isn't a service we provide to begin with.

Praneet: Has there been an agent in the past?

Rishi: Yes, I will try contacting them but I will shop around as well.

Kim: List of services and wares?

Rishi: I will forward to the board.

Motion carried

10. Motion by Rishi Maharaj to approve revised Bylaws

WHEREAS the Society's Constitution and Bylaws were substantially revised in February 2011 to reflect a new organizational structure; and

WHEREAS this revision left several internal inconsistencies and errors; and

WHEREAS the Officers have reviewed the Constitution and Bylaws with an aim to eliminating these issues without making substantive changes;

BE IT RESOLVED that the Board adopt the revised Bylaws 1 through 7.

Moved by Rishi

Seconded by Anton

Motion carried

11. Motion by Rishi Maharaj to strike a Bylaw 3 review committee

WHEREAS the Officers recently met to review the Bylaws of the Society; and

WHEREAS it was found that more substantial revision to Bylaw 3 is required in order to bring it in line with the new Board structure and online voting; and

WHEREAS this should be addressed before the next round of elections at the beginning of the Fall term;



BE IT RESOLVED that a committee be struck to perform a complete review of Bylaw 3 (the Elections Bylaw);

BE IT FURTHER RESOLVED that the committee be composed of, at a minimum, the President, the Chief Returning Officer and the Speaker.

Moved by Rishi
Seconded by Pierre

Rishi: This is more major stuff that if were to be passed through individual motions would take years to discuss. I think we should move some stuff off the bylaws and into election rules outside the bylaws. It's a lot easier to review on an annual basis rather than change the bylaws constantly.

Angelo: Also, another reason is to fix the issue of voting during the summer when disciplines are not set.

Kim: Why's the Speaker on the committee?

Mauricio: Speaker role has changed into more of an oversight of the rules and bylaws, and enforcement of those rules. We used to have a Policy Committee when we had Council, but now all of those people are on the Board.

Rishi: Policy Committee used to have a chair, which acted as the local policy expert, and was also someone *not* on the Officer team. They were sort of impartial. That role is now the Speaker.

Motion carried

12. Adjournment: 8:20 pm



Attendance

Officers		
President	Rishi Maharaj	
VP Finance	Pierre Harfouche	
VP Communication	Yerusha Nuh	
VP Academic	Matt Lattavo	
VP External	Anton Klunko	
VP Student Life	Ishan Gupta	
Directors of the Board		
At-Large	Donnie Yee	P – to Heindrick Bernabe
At-Large	Teresa Nguyen	
At-Large	Aidan Muller	P – to Pierre Harfouche
At-Large	Praneet Bagga	
Chemical Representative	Bo Han Zhang	A
Civil Representative	Guillaume Bence-Hebert	
Computer Representative	Kimberly Shen	
Electrical Representative	<i>Vacant</i>	
Engineering Science Representative	Patrick Zerr	R
Industrial Representative	Gordon Tang	P – to Shamail Rizwan
Materials Science Representative	Vincent Truong	P – to Teresa Nguyen
Mechanical Representative	Shamail Rizwan	
Mineral Representative	<i>Vacant</i>	
First Year	Shane Hu	
First Year	Michael Taguam	
First Year	Jenny Yao	A
Non-Voting Members		
Speaker	Mauricio Curbelo	
CRO	Angelo Staikos	

A – Absent R – Regrets P – Proxy