



## September Board of Directors Meeting

1. **Adoption of the Agenda**
2. **Approval of Minutes**
  - a. August Board of Directors Meeting: August 27<sup>th</sup> 2012
3. **Officer Reports**
  - a. President – Rishi Maharaj
  - b. VP Finance – Pierre Harfouche
  - c. VP Communications – Yerusha Nuh
  - d. VP Academic – Matthew Lattavo
  - e. VP External – Anton Klunko
  - f. VP Student Life – Ishan Gupta
4. **Officer Presentations**
  - a. VP Finance – Pierre Harfouche (2012-2013 Operating Budget)
5. **Election of 1T2-1T3 Hard Hat Café Operations Manager**
6. **Election of 1T2-1T3 Ombudsman**
7. **Oath of Office of new Project Directors**
8. **Motion by Rishi Maharaj to approve 2012-2013 Discipline Club funding**

**WHEREAS** the release of funding to recognized Discipline Clubs is authorized annually by the Board per Bylaw 7, 1.0.3; and

**WHEREAS** the Society is not aware of any reason why funding ought to be withheld from any of the nine (9) Discipline Clubs; and

**WHEREAS** final enrolment numbers are not yet available from the Registrar's Office;

**BE IT RESOLVED THAT** funding be released to Discipline Clubs according to the following amounts, 60% to be disbursed immediately, 30% in January 2013 and 10% in March 2013:

Chemical Engineering Club - Chair, Ajay Kochhar - \$3,232.00  
Civil Engineering Club - Chair, Jessica Lam - \$3,376.00  
Computer Engineering Club - Chair, Rachit Tyagi - \$2,840.50  
Electrical Engineering Club - Chair, Mihajlo Bojic - \$5,068.00  
Engineering Science Club - Chair, Christopher Sun - \$5,167.00  
Industrial Engineering Club - Chair, Florencia Herrera - \$2,660.50  
Mineral Engineering Club - Chair, Sebastien Balda - \$1,324.00  
Mechanical Engineering Club - Chair, Ryan Persaud - \$4,654.00  
Materials Science and Engineering Club - Chair, Jacquelyn MacCoon - \$1,940.50



**BE IT FURTHER RESOLVED THAT** the Vice-President, Finance will adjust subsequent instalments to reflect the latest enrolment numbers provided by the Registrar's Office according to the formula specified in Bylaw 7.

**9. Motion by Matthew Lattavo to strike the Committee on Academic Advocacy**

**WHEREAS** Faculty Council and Faculty Council Standing Committees will be preparing for a variety of academic initiatives this year leading into and as a result of the Canadian Engineering Accreditation Board visit in October, and

**WHEREAS** the Engineering Society, as the unified voice of the student body, requires a body to guide the student voice heard at the various Faculty Council and Standing Committees meetings, and

**WHEREAS** initiatives such as course evaluations and continuous curriculum improvements require student interpretation,

**BE IT RESOLVED THAT** a committee on Academic Advocacy be struck under the Vice President Academic portfolio; co-chaired by Matthew Lattavo and Praneet Bagga and consisting of any interested Board of Directors members, and the Student Faculty Council Standing Committee representatives, and other members as agreed upon by the committee;

**BE IT FURTHER RESOLVED THAT** the mandate for this committee be submitted for approval by the Board of Directors at the October meeting of the Board.

**10. Adjournment**



## August Board of Directors Meeting

Call to Order: 7:17 pm

### 1. Adoption of the Agenda

Moved by Tejas

Seconded by Patrick

**Motion carried**

### 2. Approval of Minutes

a. July Board of Directors Meeting: July 12<sup>th</sup> 2012

b. Officer Meeting: July 28<sup>th</sup>, 2012

c. Finance Committee Meetings: August 15<sup>th</sup>, 17<sup>th</sup>, and 20<sup>th</sup>, 2012

Moved by Kimberly Shen

Seconded by Ishan Gupta

**Motion carried**

### 3. Officer Reports

a. President – Rishi Maharaj

b. VP Finance – Pierre Harfouche

c. VP Communications – Yerusha Nuh

d. VP Academic – Matthew Lattavo

e. VP External – Anton Klunko

f. VP Student Life – Ishan Gupta

### 4. Motion by Ishan Gupta to affiliate new clubs with the Engineering Society

**WHEREAS** the club affiliation process was advertised to all students, especially affiliated clubs from the previous year; and

**WHEREAS** all the applications were reviewed by the President and VP Student Life to determine which clubs genuinely benefit the student body; and

**WHEREAS** only new clubs require approval from the Board of Directors to receive official Engineering Club status;

**BE IT RESOLVED** that new student clubs (highlighted in yellow) be affiliated with the Engineering Society for the 2012-2013 year.

Moved by Ishan

Seconded by Tejas

Ishan: This motion is very straightforward. I sent a Google form for clubs to fill out and we checked to ensure that all the clubs met the minimum requirements. From the list, only a few need approval from the BoD - the ones that have never been affiliated before. If you have any questions please ask now.



Tejas: Nothing to say.

Gordon: Many of these clubs don't really do much for our students. Some of these clubs double up and accomplish the same task as others. Why are we affiliating everyone?

Ishan: To us it doesn't really matter. If two people want to join different clubs that do the same thing that is fine. We affiliate them none the less to grant them privileges such as AV rentals and room bookings.

Rishi: A club that has 10 students in Engineering versus 10 Engineering Students + 1000 students benefits the same amount of people as everyone else. In fact, Woodsworth was the first group to start affiliating U of T-wide, and that doubled up their college's clubs. But affiliation is just to determine if they are legit – basically to certify that the club exists and that its purpose is not illegal. It doesn't really give clubs anything.

#### **Motion carried**

#### **5. Motion by Pierre Harfouche regarding club funding**

**WHEREAS** the Finance Committee has solicited club funding applications for the past month; and

**WHEREAS** clubs have been interviewed to discuss their plans and budgets for the upcoming year; and

**WHEREAS** the Finance Committee has met and deliberated the amounts; and

**WHEREAS** the Finance Committee is confident that the allocations made at this point will enable a second round of funding for clubs that have yet to apply;

**BE IT RESOLVED** that the Board allocate \$17,000 of the 2012-2013 operating budget for Affiliated Club Funding, as per the funding amounts attached.

Moved by Pierre  
Seconded by Ishan

Pierre: This year, we sent out a Google form after affiliation asking clubs to apply for funding if they require it. We made a master spreadsheet and listed all clubs requested amounts and allocated 17,500 for this round (half the funding). Then, we reviewed each club's budget usually steering away from socials and toward events that were inclusive and educational. Engineering-related interest was also highly considered.

Ishan: We also took into account services and discounts that we already provide. Many clubs included A/V costs on their budgets and room bookings.

Patrick: How much money was allocated for Club funding this year?



Pierre: We allocated 17500 for this round, 35000 in total. Roughly \$1000 over last year's final number but over \$10 000 over the allocated budget in September last year.

Teresa: Why are some numbers round? How did you determine exactly \$700 or \$600?

Pierre: We looked at their events. We also looked at what kind of net value they provide to our students. For most clubs we were able to determine roughly how much they would actually need from EngSoc. For other clubs, we decided to make deals and incentives with them to encourage them to fundraise. Take Tales of Harmonia, for example - they don't really have fundraising, so we allocated a small amount of money but told them we would match some of their fundraising efforts.

**Motion carried**

#### **6. Motion by Mauricio Curbelo to implement automatic recall of truant Directors**

**WHEREAS** when Council acted as our Board of Directors, an "automatic recall" rule existed to remove truant Councilors; and

**WHEREAS** to date, we have not implemented a similar rule at the Board;

**BE IT RESOLVED** that a new section be added to Bylaw 1, Chapter 4 (Board of Directors) as follows:

##### 4.12 Automatic Recall

4.12.1 A Board member shall be immediately recalled upon:

- a) Absence without regrets from two regular meetings of the Board of Directors, or
- b) Absence from three regular meetings of the Board of Directors, except those taking place during the Summer Months.

Moved by Mauricio

Seconded by Kimberly Shen

Mauricio: When council existed, if you didn't attend a certain amount of meetings you would lose your vote. That would entice people to actually come and would lower the quorum requirement when less and less people showed up. I think it is fair to ask people to show up to 6/8 of the years meetings. Keep in mind this still allows you to miss summer meetings incase you are out of town.

Patrick: Can we explicitly define summer months? There could be some ambiguity that arises in the future.

Mauricio: Summer months are actually defined in Bylaw 1.

**Motion carried**

#### **7. Motion by Mauricio Curbelo to adopt revised election-related bylaws**



**WHEREAS** at the 2012 July Board of Directors meeting, the Board struck a committee to review Bylaw 3 (Elections); and

**WHEREAS** the committee has completed its work of reviewing election-related Bylaws to bring them up to date with the new Board structure and online voting;

**BE IT RESOLVED** that the Board adopts the revised Bylaw 1, Bylaw 3, and Bylaw 7 as attached.

**Moved by** Mauricio

**Seconded by** Tejas

Mauricio: I sent out the changes and we emailed an attachment to explain them. If you have any concerns or opinions please let me know.

Rishi: There are many changes in this motion. I won't go through them all since there are many but the changes you see here are going to rectify a lot of the issues we have seen over the past few years. Last year we had an experiment with the officer elections, which ran in February. That motion itself only passed narrowly and I think, as many have noted for various reasons, it wasn't ideal. It was well intentioned but you don't want a very long overlap period because during that period neither set of officers feels like they have power. It was also counterproductive to its original purpose. We can go back to the old rules and I don't anticipate having any difficulty transitioning the next set of Officers.

Teresa: I'd like to know if the Discipline clubs were consulted when rewriting the bylaw rewriting class reps elections. I think passing the motion without informing them will cause more tension between them and something we should discuss before any further action is taken.

Matt: I'd like to know, should this particular motion pass, what provisions will be in place to assist and help the class reps. How would someone in my role be able to help class reps if they are separated?

Rishi: One of the provisions is that the discipline clubs must convey the information about class reps to the VP Academic. You are going to have the very similar scope of contact with them.

Mauricio: This doesn't edit anything that the class reps do or don't do. This motion is not about their role, it's just about electing them. We concluded that when going into classes, the election degenerates into a contest over who is funnier or who can do a backflip. But we can still use the reps the way we've always done. Except it's up to the discipline club to elect them.

Angelo: The process will stay the same; they just send us the candidate list. They are just dealing with gathering up the nominees. For example with MIE – they know which classes are only Mech and which are Indy. Vote.skule.ca is still open and all the discipline clubs need to do is edit the text on it and submit the candidate info.

Teresa: I don't think it's the process or role of that class rep that I'm against. I see this being a motion for next year when next year's round of class reps get elected. We can talk to them and let them know but because they weren't consulted I don't think it's appropriate for the Board to pass this motion.



Kimberly: I worry about the competency of the discipline club to run their elections. They sent an email but then they used a Google spreadsheet that you could rig, and then they never told us the full results- just the winner. I have a lot of doubt in their ability to run elections.

Patrick: We are just pushing class rep elections onto the discipline clubs and they are going to do the path of least resistance. That might not be a good idea and it might lead to really poor elections. Maybe we are misinterpreting this.

Matt: In general I'm in favor of most of the motion but with regards of shifting the roles, I would prefer if this took effect after the annual general meeting where the whole council could vote on it. So we could settle it with their input.

Praneet: I actually disagree with you guys. We are giving clubs resources and access to vote.skule.ca. They really shouldn't have a problem making use of those resources. In terms of actually getting good candidates, I wouldn't worry too much, they will still come - regardless of who runs the election. Also, I think the discipline clubs are more than competent to run their own elections.

Rishi: Discipline clubs were consulted we talked about it at the last meeting. Many of them have already run first and second year elections. There was no major outstanding issue with regards to that. I think it's quite reasonable because it's a very small amount of work. I mean I wouldn't put it in the class of things that are major. Also, the discipline club is the closest to the class rep. So the amount of effort that they would put into their class reps elections will be as much as they value their class reps. If they don't want to run a proper election - that only reflects that the class reps won't do much anyway. We give them \$30 000 - if they are corrupt and incompetent then they should be shut down. The most important pillar of our Society is the ability to run fair elections - if they fail, we can withhold their funding. If you're telling me there are discipline clubs that can't elect anyone - that's a huge issue.

Kimberley: Class reps can take a role alone without the discipline club and I wasn't supervised and I did what I wanted. I feel like if the class reps want to do something they don't need the guidance from them but if the discipline club fails to elect them then there is a problem. I have to worry about this because in my discipline they aren't able to run good elections and I still see value in class reps.

Gordon: I'm concerned we won't be telling them about this - they won't respond well to it. Same thing happened to the clubs. How many discipline clubs were at the EngSoc/Discipline club meeting and which ones were given the bylaws ahead of time?

Rishi: All except Comp were there in June and we mentioned this motion in general. The specifics were never communicated with the discipline clubs and they haven't had time to review the wording. Still they were aware of the issue and the possible change.

Teresa: I think first and second year class rep elections are the only windows of opportunities where EngSoc is visible to students. If we suddenly pass this part of the motion without really thoroughly informing the discipline clubs - then first years and second years will be missing out a lot on EngSoc.



Mauricio: I think one thing we should consider is *what the current process is* and if we are willing to try something else for a year. We can try this change and then if it doesn't work we can revert it. We shouldn't run our elections as a marketing campaign – we should run our elections to get competent people elected into well-defined roles. We are currently running our own elections, electing someone and then telling the discipline clubs to deal with them. Is that fair to the discipline clubs? This change will give them more control. People are saying, "let's wait until the AGM", but the discipline club chairs usually don't come anyway. Why run another set of sham elections and then impose the results onto discipline clubs?

Ishan: At the end of the day, people will elect the person who does a backflip, if EngSoc or the discipline club runs the election it doesn't matter.

Patrick: Well I don't know the answer to this problem. Maybe we need to elect discipline clubs in January or do something new but this class rep thing doesn't seem like the answer.

Matt: I'd like to make an amendment to the motion.

**Amendment:** That the motion read,

*Be it resolved that the Board adopts the revised bylaw 1, bylaw 3, with the exception of removing chapter 6, and Bylaw 7, with the exception of Chapter 4.*

Moved by Matt

Seconded by Patrick

Matt: My preferences are spoken. This amendment will revert what needs to be reverted and maintain what is good.

Patrick: I think this motion will make the changes everyone wants, and keep what people aren't sure about. This doesn't seem like the time and place to discuss all of this.

Kimberley: There's been a lot of debate and I think last year, a few people have run their own elections. According to the old bylaws, the CRO can designate someone to run elections if he can't do them. Thus if a discipline club really wants to run them, they can ask the CRO.

Pierre: Call the question

**Motion carried (call the question)**

**Amendment carried**

Gordon: I'd like to amend to remove Bylaw 7 Chapter 1.0.3d. The references are wrong and it no longer makes sense We forgot to get rid of it earlier.

**Amendment:** That the motion now read,





*Be it resolved that the Board adopts the revised bylaw 1, bylaw 3 - with the exception of removing chapter 6 - , and Bylaw 7 - with the exception of Chapter 4 and Chapter 1.0.3.d.*

Moved by Gordon

Seconded by Ishan

Ishan: Makes sense, more consistent.

**Amendment carried**

**Motion carried as amended**

**8. Motion by Mauricio Curbelo to eliminate the Policy & Structure Committee**

**WHEREAS** when Council acted as our Board of Directors, the Policy & Structure Committee served as a sub-group of individuals interested in debating and writing bylaw and policy edits; and

**WHEREAS** currently, the Board serves the same purpose; and

**WHEREAS** ad-hoc, open-membership committees can be created to deal with specific bylaw and policy reviews;

**BE IT RESOLVED** that Bylaw 1, Chapter 4 (Board of Directors), items 4.11.1 (c) and 4.11.4 are removed.

Moved by Mauricio

Seconded by Pierre

Mauricio: When we had Council, we had a mailing list and they use to make edits to bylaws, discuss importance of changes and specifics and then we would just meet and vote. When we made the Board, we stopped using the mailing list because all those people are now moved to the Board anyway. And we can create open membership committees now. If we want, we can just make the Board an open mailing list that anyone can join. If some first year is interested in policy, they can join.

Pierre: I agree, we can simply move to open our mailing lists. I agree that currently we have no means to communicate to our students and that's bad, but the policy and structure committee is dead.

Rishi: I'm speaking against that motion. I think the Board hasn't taken over the role of P&S and has simply become a smaller council. We still don't have a group of people that is not the officers that actually discusses policy in a way that is constructive and meaningful. Currently, we are simply discussing things for 3 minutes and then voting. Yes it's true, the large council doesn't exist anymore, we have a smaller board, but they don't know anything. This causes us to have 20 reactionaries that vote yes or no depending on which way the wind is blowing. People need to appreciate that being on this new group requires us to do more work. I agree the P&S committee doesn't currently do anything but there is obviously a need for something of that type.



Matt: Still, removing P&S doesn't preclude the Board to develop an open membership committee. Should the board find that we have massive bylaw amendments, and if we think that we need to involve more people then we can create it and they can involve more people but currently it's unnecessary to maintain this committee.

Rishi: The committee use to discuss bylaws and motions before the meeting and then bring it to Council. Back then, Council was so large that it was impossible to debate. We certainly could not do things like moving item 4.0.4 and changing 4.0.5 because those discussions would never at that and you need to do them in lower level. Back then, you might have had 4 meetings before 1 Council meeting. The same people on the thread were the ones talked at Council anyway. It also provided an opportunity for people who weren't on the Board and didn't degrade their opinion. Here if you don't have a vote and you have an opinion then it doesn't matter. In the policy and structure and committee when I chaired that committee at least, I was not on Council but I was able to have a lot of input. All this motion does is isolate the Board further.

Kimberley: I wasn't on the Board but I spoke certainly spoke at the board meetings, most of it was because I was able to read the old blog posts. I think the committee is good historically and presently, it's a good way to get those who want to get involved into the conversation.

Julia: Can I ask a quick question? Who can be on the committee? Is there anyone not on the board currently?

Matt: It comes down to what Kimberly was leading to, we are suppose to be an open form for all students to get involved of policy and motions presented which I think involves us opening up. I think we just need to be accessible to the student body.

Pierre: To be honest, I don't think any of this matters. Back in the day, I agree there were enough people to fuel a policy and structure committee. But let's face it, the introduction of the Board means less class reps, and individuals come to council meetings. This also means that those who are interested in governance just don't come to the meetings and don't discover the conversation. Essentially there are less people who care about this stuff engaged in policy and structure. Perhaps we need to adjust our operating methods to the new generation. Less and less people care about policy and more are concerned with the immediate actions being done. I'm sorry that those of you who have been around here to see a functioning P & S committee feel like we are taking something away from you. But let's be honest, no one really needs this committee. It's not bad, it's just not useful. Besides, those of you who do propose changes to the bylaws don't even accept criticism when it's offered. If there is barely an open forum for students to discuss bylaw changes then why do we expect motions to pass easily at board meetings? Of course people will simply vote with the way the wind blows at a certain time, it's all they can do. We need to simply advertise our "discussing the bylaws sessions" when the board needs them. Alternatively, we need to actually use the P&S committee. But if none of you will commit to using that medium, then let's remove it.

Rishi: I think there are a few things. On the idea that the board will make committee when it needs them, I think that point isn't entirely valid. We tried it and the Board was invited, they chose not to participate and still form an opinion at the meeting. You can't simply say policy has disappeared - it has



always been here. It has always been sitting in my lap and now that I'm president I have control over it. The problem is when I'm gone I want to know where policy is going to go. That job has not gone away but no one is doing it because no one thinks it's important. All the Board wants to do is vote on what I put on the agenda. What is the Board's role if you don't think it is to edit bylaws and policies? Is it just to come to a meeting and pick Yes or No? We're missing the entire point of student governance if we don't discuss the grey areas in depth. If you're taking away something that isn't being done simply because it is not being done, you will very end up in a state where you have bylaws and no one understands them. Just claiming things don't matter will simply make things worse.

Kimberly: I agree that as a board member many of us aren't coming forward with our own decisions but at the same time, you don't really give us any power. You just decide a lot of stuff and want to make yourself look like you're 5 steps ahead of everyone.

Tejas: Well the officers are putting things forward because they care about what EngSoc wants to do. You are all supposed to do the same thing that they are doing. Maybe you need to talk to them to make change. You're supposed to ask and then take interest – this is why you were voted on the board. You are supposed to drive change, not simply give thumbs up.

Rishi: You know what, I wrote a letter to the board and it took me 2 days to write. I bet not a single one of you read it – it was about legislation changes that will have a profound impact on how we operate. No one cared to read it.

Kimberley: I think it's not fair to say we don't care about Skule and its policies. I haven't been around for long in EngSoc and I'm still learning – just because I don't know all these small things and can't come to bylaw policy committee meetings doesn't mean I don't care. You should stop treating the board like children and claiming we don't care. We care, just not about the same things you care about.

Mauricio: The purpose of the board is to dispose of motions, by carrying, defeating, or tabling them. If you think EngSoc should be doing certain things, submit motions. Write a motion that says: EngSoc should...whatever. When I chaired P&S, it became an idea forum on a mailing list. When I was in first year, it was a forum for everyone who cares about things between meetings, and it's where ideas were proposed. I would assume those people are on the Board now (they might not be) but if you are concerned about something, you can submit a motion, you can comment on motions, you can vote. What this agenda tells me is that people are afraid of submitting motions. For those of you that don't "know much", as you say, you can start getting involved by asking questions about what's on the agenda. Yes there's a lot of things to discuss, a lot of bylaws, but it's up to you to think critically and get EngSoc to do what you want to do. I submitted this motion to start the discussion and quite frankly I don't care whether it passes or not – I just thought it was appropriate that we have this discussion.

Patrick: We're not limited to just passing motions. Our job is to set the direction of the corporation. It's flawed to say all we do is pass motions.

#### **Motion defeated**

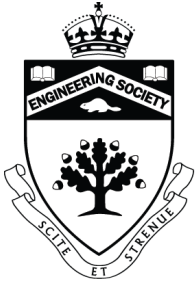
9. **Adjournment:** 9:45 pm



## Attendance

Officers		
President	Rishi Maharaj	
VP Finance	Pierre Harfouche	
VP Communication	Yerusha Nuh	R
VP Academic	Matt Lattavo	
VP External	Anton Klunko	R
VP Student Life	Ishan Gupta	
Directors of the Board		
At-Large	<i>Vacant</i>	
At-Large	Teresa Nguyen	
At-Large	Aidan Muller	R
At-Large	Praneet Bagga	
Chemical Representative	Bo Han Zhang	
Civil Representative	Guillaume Bence-Hebert	P – to Teresa Nguyen
Computer Representative	Kimberly Shen	
Electrical Representative	<i>Vacant</i>	
Engineering Science Representative	Patrick Zerr	
Industrial Representative	Gordon Tang	
Materials Science Representative	Vincent Troung	
Mechanical Representative	Shamail Rizwan	
Mineral Representative	<i>Vacant</i>	
First Year	Shane Hu	P – to Kimberly Shen
First Year	Michael Taguam	
First Year	Jenny Yao	
Non-Voting Members		
Speaker	Mauricio Curbelo	
CRO	Angelo Staikos	

A – Absent    R – Regrets    P – Proxy



# University of Toronto Engineering Society Officer Report – President

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September 21, 2012

Dear Board members:

Welcome back to Skule™. As we begin the 2012-2013 year proper, I hope that everyone will continue to display the enthusiasm and energy of Flrosh Week as the weeks and months pass, and make the remaining seven months of our terms just as productive as the first five.

This past summer was highly productive for the Society. Engineering Stores has received a major facelift, our office in B740 is no longer home to quite so much dirt and mold as in previous years with the removal of its 1980s vintage carpet and for the first time in my 4 years at Skule, EngCom is a functional meeting space that anyone can use.

Things are progressing quickly on a lot of fronts. The Centre for Engineering Innovation and Entrepreneurship, the building that will be built behind Simcoe Hall, was not even a rumour at this time last year; now, building permits may be issued before the end of our terms. Faculty Council has given the Dean the authority to strike a Task Force to review the makeup of the Council, with the aim of reducing its size. This would be the first major shakeup in Faculty governance in the entire history of the institution. The Canadian Engineering Accreditation Board is in the progress of reviewing our programs, making U of T the first school in Canada to be evaluated according to the new Graduate Attributes process, the first major change in accreditation style since it became federally governed. We are at a tipping point in our relations with the provincial and national federations of engineering societies that will likely see us cease spending as much as 10% of our operating budget on ESSCO & CFES conferences and memberships.

As always, we try to have our eyes on everything, and while it remains a challenge for the officers to stay on top of our portfolios, I am confident that EngSoc is doing as much as it can in each case to represent the interests of our members in each of these issues. For every five things we do, there is one that slips past us as we try to juggle school work, personal obligations, part-time jobs and our EngSoc positions and in every month there is something to apologize for, but usually much more to be proud of. As Board members, the continuous improvement of the Society is in your hands and part of your job is to turn the Society's failures into teachable moments. If you can tell me something that isn't working, or better yet how it can be fixed in a way that is sustainable, I'd love to try implementing your suggestion.

It is the nature of my job that I cannot report on the minutiae of everything I've done; however, a great deal of what I do is tiny things. If you find this report too high-level and want to have a more detailed sense of what is happening in EngSoc, I encourage you to come into the office and chat with me or the other officers and ask us what we're working on today. Here are a couple of items I want to bring to your attention for this month:

### Elections

As I write this, elections for 1<sup>st</sup> and 2<sup>nd</sup> year Class Representatives, First Year Board of Directors Reps and one by-election for At-Large Board Rep are underway. We've had great candidate turnout for all elections and at this point the CRO reports strong voter turnout as well. Some technical difficulties were experienced on the first day of voting due to issues outside our control on the ROSI side of the voting application, however these were resolved and I continue to believe that online voting for class rep elections is far superior to the who-can-do-a-backflip method previously employed.

The recommendations for Ombudsman and Cafeteria Operations Manager will be attached to this meeting agenda.

### St. George Roundtable

Attached to this report is a draft of a letter being sent to the Office of Student Life by SGRT members regarding New U. I think this will spark some good dialogue about the future of this event and our participation in it.

At its September meeting, the SGRT had the opportunity to talk with the Presidential Search Committee that is tasked with finding a replacement for David Naylor before his term expires at the end of 2013. The Committee was soliciting opinions on what the strategic goals of the next President ought to be, as well as what U of T's current strengths and weaknesses are. I was impressed by the effort put in by the Committee's members, which included Deans and Principals, to consult with students, when our own Dean does not and will not ever speak with undergraduate students.

### EngSoc/Faculty meetings

The officers and several Faculty administrators meet on a twice-per-semester basis to discuss general student issues. The agenda for these meetings is open and I encourage Board members to submit or suggest agenda items. We last met at the end of August and the major items of discussion were:

1. The Registrar's Office will be launching a ticket-based system for student communications that will use a series of menus to help students drill down to the correct contact person for their concern. This will be on the main U of T Engineering website and will include departmental academic counsellors as well as administrative and academic functions within the Faculty proper.

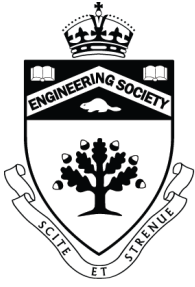
2. The Alumni Relations Office will be seeking highly motivated class leaders for this year's Gratitude campaign. The success of last year's campaign was attributed primarily to high-quality student leaders. Interested 4<sup>th</sup> years should contact Sonia de Buglio.
3. Some issues about Orientation, specifically what the Dean does *not* want to see, were discussed. In retrospect, this year's Orientation was quite tame and we reached a new record of zero police reports, much to the delight of the Dean's Office.
4. The Vice-Dean Undergraduate's office is exploring the idea of creating a centralized posting system for professors to post undergraduate research opportunities. I wouldn't hold your breath, but the prospect is enough that EngSoc should hold off on attempting anything similar itself.
5. We brought up the recommendations from the Student Space Audit (2011) that have not yet been implemented. In sum, all of these projects are on hold.

#### New Chair, First Year

Prof. Kim Pressnail will conclude his term as Chair, First Year effective October 30. Dr. Micah Stickel will assume this position immediately afterward. Dr. Stickel has been teaching in ECE for several years and is well-regarded by students. I'm optimistic that the appointment of a young, untenured faculty member that is clearly focused on teaching to this position will be a positive development for undergraduate students.

Respectfully submitted,

Rishi Maharaj  
President



# University of Toronto Engineering Society Officer Report - Vice President Finance

Sandford Fleming B740, 10 King's College Road, Toronto ON Canada M5S 3G4

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Facsimile: (416) 978-1245

Website: [www.skule.ca](http://www.skule.ca)

September 21, 2012

## *Director Updates:*

### 1) Stores

#### 1. Textbook sales

- i. Stores has pretty much finished Frosh textbook sales.
- ii. They are now completing the post Frosh paperwork (sending back unsold textbooks), doing inventory etc.
- iii. They have been able to sell most of their textbooks with the exception of CHE112 and MAT196 since the textbooks were delayed and most students bought used copies. MAT196 will be sent back while CHE112 will be kept for next year given it is a new edition and the professor should be using it again.

#### 2. Stores Renovation Project

- i. The contractor has delayed the implementation of the gate which has pushed back the project to the 4<sup>th</sup> week of September. The project should be wrapping up and Stores is now busy making use of their new space.
- ii. We will be updating our insurance policy to cover this glass window – this should not bring up the rate.

#### iii. Other

1. Jacket sales will be starting soon
2. Ticket sales for clubs are also starting
3. Report binding is now available at Stores.

### 2) Hard Hat Cafe

#### 1. Manager

- i. As you know, Kunal has recently resigned as Operations Manager. The by-election will be held at this meeting, please read the recommendation.

#### 2. Employee Training



- i. At this point, nearly all HHC employees have been safety trained at the cafeteria. This training was hosted by the University Food-Beverage Services which explained cleaning, and food safety.
  - ii. After training, the employees cleaned out the cafeteria and will be doing so on an ongoing basis.
- 3. Other
  - i. The HHC is selling subs again. There is a huge push for marketing this year to get people to buy these subs.
  - ii. The Flrosh deal is now over. We aren't yet sure how successful the program was – reinforcing the idea that any paper items in the Flrosh kits are not very useful.
- 4. Suds
  - i. Suds had a good Flrosh Week with no major incidents or disruptions.
  - ii. Last Friday was Cup Suds, although no drinking games were hosted by Suds or at Suds. The event drew out a lot of students (mostly Flrosh).
- 5. Sponsorship
  - i. National Bank
    - 1. In other news, National Bank loved the amount of students at the clubs fair.
    - 2. We will be hosting three sessions for them in the fall (one for Flrosh, two for upper years) and two in the winter. If you have any finance related topics you would like them to talk about, let us know!
  - ii. Talent Egg
    - 1. On October 15<sup>th</sup>, the founder of Talent Egg will be hosting a talk at school. The talk will be about how to find a job.
    - 2. We're currently in talk to try and get them to pay for food since that will attract way more students.

### *Project Updates*

- 1) Audit
  - 1. The auditors' report is expected to come in October.
- 2) Budget
  - 1. I will be talking about the budget today.

### 3) Funding

#### 1. Club Funding

- i. The fall round club funding deadline is this Saturday. You can find more information on club funding at <http://skule.ca/club-funding/>. We will be holding interviews from September 22 onwards.

#### 2. Conference Funding

- i. We have now launched conference funding which is a 15% on any conference that benefits a student in our community. Clubs and individuals can apply.
- ii. Conference funding is done on an ongoing basis until the pool is depleted. You can find more information about conference funding at <http://skule.ca/conference-funding/>.

#### 3. Special Projects Funding

- i. I have held back opening up special project funding this year due to the recent budget woes. I would rather leave the special project funding flexible so I can cut from it (as you can see in the latest budget). When the budget is passed in October I will open up special project funding to all students.

#### 4. Director Budgets

- i. A few director budgets are changing but I have given a positive nod to most directors. Please comment on the budget today if you have any problem with some of the numbers.

### 4) Space

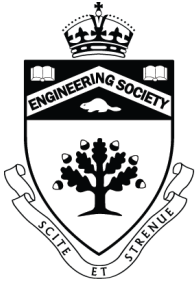
#### 1. Outer Stores

- i. Outer Stores has once again become a dump. There is still a lot of garbage left over from Orientation that needs to be cleared out, either to UTP or discarded. We will be evaluating the situation and we will see if we can perhaps relocate the Suds empties since they are the major mess creator.

#### 2. Office

- i. Our office is gradually getting a little cleaner. Rishi's space is currently occupied by old locker contents and all of our hardhats which were placed there for safekeeping during Orientation. The VP office still has a few hardhat boxes which will be moved soon.

ii. Orientation is also moving their items to UTP progressively.



# University of Toronto Engineering Society Officer Report - Vice President Communications

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September 21, 2012

## *Project Updates:*

### 1) New Skule Digest

- Ben McCanny has completed the basic functionalities of the new Digest.
- The new Digest allows people to create their own accounts online and enter their own announcements (subject to approval by the VP Communications). The interface is clean and user-friendly, allowing students to view all announcements on one page.
- The next step is to implement the ability to assign different priorities to announcements and to add branding elements to the mass mail.

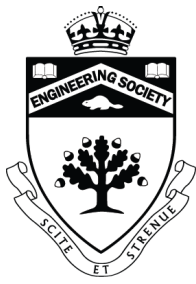
### 2) EngCom Renovation

- The EngCom administrator has finished renovating the room.
- Nicole Cyhelka painted a mural on the wall.
- You can now use [engcom.skule.ca](http://engcom.skule.ca) to book the room.

### 3) Director Updates

- Archivist
  - o [Photos.skule.ca](http://Photos.skule.ca) is now up and running.
- Skule website
  - o Skule.ca is now up and running. Some contents and aesthetic elements are still missing and are continuously being added by the Web Dev Team.
- The Cannon
  - o The customized newspaper theme now features Facebook syncing that enables readers to post comments and like articles using their Facebook account.
  - o Vijay has recruited staff and has delegated tasks to writers and graphic designers.
  - o The aim is to launch and publish by the end of September.
- The Toike Oike
  - o The team is working on the October issue.
- Computer Systems Administrator

- New computers installed in EngCom.
- 4) EngSoc Meet & Greet
  - An EngSoc talk session is being planned as part of the Faculty's new XEM series (substitute for Frosh Friday). This will possibly be a joined session with LOT.
- 5) EngSoc Marketing
  - Several outreach events throughout the semesters are being planned out to spread awareness of EngSoc, its services, and ways to get involved.
  - Judy Shen (EngSci 1T6) is helping to create a marketing strategy and promotional materials.



# University of Toronto Engineering Society

## Officer Report - Vice President Academic

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September 21, 2012

### Academic Advocacy Network & Class Rep Elections

- 1) Class Representative Handbook – Well done Teresa! It has been circulated throughout the BoD for a number of weeks, and will be presented to first and second-year class reps once elected
- 2) Class Rep Elections
  - Success! Large numbers of interested representatives reported by the CRO which is fantastic. The message spread was the two-folded responsibility of Class Reps as they are currently ~~required~~ requested: Social event planning through discipline clubs and otherwise to support class spirit, academic advocacy both in class and at Faculty Council
  - Had about seven or eight interested First Years email with questions about the position, many of them related to the makeup of Faculty Council (shows interest)
  - I must send complete list of Class Reps to Faculty Governance Officer Caroline Zeigler once the list is compiled.
- 3) Class Rep Position – I look forward to any other discussion about the role of Class Reps in the future, and for this year will work to actively inspire interest in both sides of the role
- 4) Academic Committee to be discussed further with the Board
  - Committee makeup looking at including any interested BoD, Class Reps, FCSC reps, and interested students
  - For interim, to simply include BoD and FCSC reps
  - If interested, contact me after the meeting

### Course Evaluations

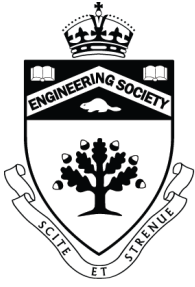
- 1) Waiting on the Department of Electrical and Computer Engineering to develop “Departmental Attributes” for inclusion in the program.
  - The Teaching Methods and Resources Committee will continue to work on this program, and the Student Reps will provide an update on the program after the first meeting
- 2) Considering developing a separate online course evaluation system for students
  - Requires substantial investigation before commitment
  - Considering engaging Academic Committee on the task

### 3) Tutors Revitalization

- Some issues were discovered with the original app, unchanged:
  - No administrative controls to add, remove, or modify an entry without credentials for login
  - Not able to randomize results (if you have AAAAAAA at the front of your name, then you'll likely always be at the top, unless someone puts more As, or an !)

### 4) Skill Workshops (WAS: Software Seminars)

- Developing a calendar of “Enrichment Events”
- After discussions with the Officer team, we determined that instead of duplicating the efforts of groups like ASME, and Galbraith Society, we could compile all of their events into one calendar to make it easy to access for students
- Also allow us to identify gaps—where students are looking for skills and when would it be a good opportunity to fit it in—that can then be filled by an Engineering Society workshop



# University of Toronto Engineering Society Officer Report – Vice President Student Life

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September 21, 2012

## *Director Updates:*

### 1) Orientation

- Orientation ran successfully without any major hiccups. Positive feedback from entire team and Frosh.
- There were two notable injuries that were dealt with well by volunteers on site to avoid further complications. I am creating incident report template for EngSoc to use for documentation of any future incidents.
- Clubs day went well, over 70 participating organizations from EngSoc and the Faculty.
- Individual roles working on/submitted transition reports to Maegan.
- Will be developing the master transition binder for the entire event with executive team over this month.

### 2) Cannonball

- Promotional material created (posters, tickets etc.)
- 2<sup>nd</sup> deposit required in October.
- Working on timeline for ticket sales/sale methods etc.

## *Project Updates*

### 1) Clubs Wall

- Contacted all clubs with proposal for new mural. Will initiate talks between interested groups this month and hopefully have the mural completed by New Year.

### 2) Clubs Digest

- September Digest was sent out containing information on conference funding, [photos.skule.ca](http://photos.skule.ca), Skule.ca Launch, Site 10 discussion, Atrium Wall Mural project.

### 3) Site 10

- Dean's Town Hall regarding the project was held on September 11<sup>th</sup>. 500-seat auditorium potentially removed pending capital funding from central administration



(alternative is a 300-seat hall that would be more suited to APSC classes). Meeting with planning committee and club executives for informal discussion on Sept 27<sup>th</sup> to gather feedback and minor revisions to the design.

4) Office Duties

- Ordered/picked up “Ask Me About EngSoc” shirts
- Uploading/developing content for skule.ca
- Helped coordinate EngSoc BBQ during Flrosh Week

5) UTSU Clubs Fair

- Met with UTSU exec to get reduced prices for UTSU clubs fair participation for EngSoc affiliated groups. Follow up meeting to figure out logistics of reimbursement this month.

## **2012 Fall Elections - winners**

### **Board of Directors**

BoD At-large: Hollis Milroy  
BoD Elec: Judith Chan  
BoD First Year: Stephanie Gaglione  
BoD First Year: Vuk Svilaric  
BoD First Year: Shubham Manchanda

### **1st Year Class Reps**

Chem 1st Year Class Rep: Krithika Sugavanam  
Civ 1st Year Class Rep: Peter Lu  
Comp 1st Year Class Rep: Mark (Guanzhou) Ye  
Elec 1st Year Class Rep: Nicholas Chin  
EngSci 1st Year Class Rep: John Yeung  
Indy 1st Year Class Rep: Anitha Jeremiah  
Mech 1st Year Class Rep: Brandon Chu  
Min 1st Year Class Rep: Humbert Sin  
MSE 1st Year Class Rep: Anastasia Alksnis  
Track One Class Rep: Tabish Gilani

### **2nd Year Class Reps**

Chem 2nd Year Class Rep: Jerry Fung  
Civ 2nd Year Class Rep: Elissar El-Hage  
Comp 2nd Year Class Rep: Laura Shen  
Elec 2nd Year Class Rep: Maged Ahmed  
EngSci 2nd Year Class Rep: Sharon Ravindran  
Indy 2nd Year Class Rep: Judy Zhu  
Mech 2nd Year Class Rep: Steve Lu  
MSE 2nd Year Class Rep: Michael Sabatini

## Board Of Directors Results

### At Large Rep

<b>Choice</b>	<b>Total</b>	
No	133	22%
Yes	417	69%
Spoiled Ballots	54	9%
<b>Total</b>	<b>604</b>	

**Winner is: Yes**

### Elec Rep

<b>Choice</b>	<b>Total</b>	
No	11	18%
Yes	46	74%
Spoiled Ballots	5	8%
<b>Total</b>	<b>62</b>	

**Winner is: Yes**

## First Year Rep

	Quota	62712 Nicho	62707 Steph	62718 Amree	62713 Isabe	62708 Vuk	62714 Htut	62709 Vibho	62715 Aerro	62710 Helen	62705 Babat	62716 Shubh	62711 Alan	62706 Kevin	62717 Steph
R1 rm	85	13	22	30	17	29	5	10	7	7	28	28	3	8	45
R2 rm	84	13	22	30	17	29	5	10	7	7	28	28	-	9	46
R3 rm	84	13	22	30	17	29	-	10	7	9	28	28	-	9	47
R4 rm	83	13	22	30	19	29	-	10	-	9	32	28	-	9	47
R5 rm	83	13	22	30	25	30	-	10	-	-	33	28	-	9	47
R6 rm	83	15	22	30	27	31	-	10	-	-	34	29	-	-	48
R7 rm	81	15	22	30	27	33	-	-	-	-	34	33	-	-	48
R8 rm	80	-	23	30	29	35	-	-	-	-	36	36	-	-	50
R9 rm	77	-	-	36	31	36	-	-	-	-	36	38	-	-	51
R10 rm	73	-	-	39	-	39	-	-	-	-	37	40	-	-	63
R11 rm	70	-	-	46	-	49	-	-	-	-	-	46	-	-	67
R12 win	63	-	-	52	-	61	-	-	-	-	-	-	-	-	75
R13 win	41	-	-	55.84	-	64.84	-	-	-	-	-	-	-	-	*

Winners are:

Stephanie Gaglione  
Vuk Svilaric

Tie between:

Shubham Manchanda - 1295 (Borda Score)  
Amreen Poonawala - 1208 (Borda Score)

Winner is: Shubham Manchanda

	Quota	62712 Nicho	62707 Steph	62718 Amree	62713 Isabe	62708 Vuk	62714 Htut	62709 Vibho	62715 Aerro	62710 Helen	62705 Babat	62716 Shubh	62711 Alan	62706 Kevin	62717 Steph
R1 rm	85	13	22	30	17	29	5	10	7	7	28	28	3	8	45
R2 rm	84	13	22	30	17	29	5	10	7	7	28	28	-	9	46
R3 rm	84	13	22	30	17	29	-	10	7	9	28	28	-	9	47
R4 rm	83	13	22	30	19	29	-	10	-	9	32	28	-	9	47
R5 rm	83	15	22	30	21	29	-	10	-	10	33	29	-	-	48
R6 rm	82	15	22	30	21	31	-	-	-	10	33	33	-	-	48
R7 rm	81	15	22	30	27	33	-	-	-	-	34	33	-	-	48
R8 rm	80	-	23	30	29	35	-	-	-	-	36	36	-	-	50
R9 rm	77	-	-	36	31	36	-	-	-	-	36	38	-	-	51
R10 rm	73	-	-	39	-	39	-	-	-	-	37	40	-	-	63
R11 rm	70	-	-	46	-	49	-	-	-	-	-	46	-	-	67
R12 win	67	-	-	-	-	62	-	-	-	-	-	58	-	-	80
R13 win	43	-	-	-	-	65.9	-	-	-	-	-	62.55	-	-	*

Winners are:

Stephanie Gaglione  
Vuk Svilaric

Tie between:

Shubham Manchanda - 1295 (Borda Score)  
Amreen Poonawala - 1208 (Borda Score)

Winner is: Shubham Manchanda

## First Year Class Rep Results

### Chem

	Quota	62619	62620	62621
		Sabri	John	Krith
R1	21	12	9	19
rm			-	
R2	20	14		24
win				*

Winners are:

Krithika Sugavanam

### Civ

	Quota	62630	62625	62631	62626	62627	62628	62629
		Teodo	Bob	Peter	Aerro	Leo	Khash	Sandy
R1	20	5	2	12	1	5	5	8
rm					-			
R2	20	6	2	12		5	5	8
rm			-					
R3	20	7		12		5	6	8
rm						-		
R4	19	8		15			6	8
rm							-	
R5	18	10		16				9
rm								-
R6	17	14		19				
win				*				

Winners are:

Peter Luo

Comp

	Quota	62652 Mark	62653 Gokul	62654 Milan	62655 Kamra	62656 Vaibh	62651 Willi
R1	13	12	0	4	1	0	8
rm			-				
R2	13	12		4	1	0	8
rm						-	
R3	13	12		4	1		8
rm					-		
R4	13	12		4			8
rm				-			
R5	12	14					9
win		*					

Winners are:

Mark (Guangzhou) Ye

Elec

	Quota	62657 Nicho	62658 Arash	62659 Jerry	62660 Gauri	62661 Chih-
R1	18	11	10	8	1	5
rm					-	
R2	18	11	10	8		5
rm						-
R3	18	15	11	8		
rm				-		
R4	17	16	16			

Tie between:

Arash Taheri-Dezfouli - 85

Nicholas Chin - 92

Winner is: Nicholas Chin

EngSci

	Quota	62635 Samue	62641 Kenny	62636 Shuxi	62637 Anamj	62632 Shaur	62633 JunYo	62639 Lawre	62634 John	62640 Isabe
R1	37	2	16	3	5	3	11	2	21	10
rm		-								
R2	37		17	3	5	3	11	2	21	11
rm								-		
R3	37		17	4	5	3	11		22	11
rm						-				
R4	36		17	5	5		11		22	11
rm				-						
R5	36		18		6		11		22	13
rm					-					
R6	35		21				11		24	13
rm							-			
R7	33		24						26	15
rm										-
R8	31		30						31	
win									*	

Winners are:  
John Yeung

Indy

	Quota	62646 Anith	62647 Alexa	62648 Cem	62649 Alex
R1	10	9	0	1	8
rm			-		
R2	10	9		1	8
rm				-	
R3	10	10			8
win		*			

Winners are:  
Anitha Jeremiah

Mech



## Winner is: Brandon Chu

<u>Min</u>	Quota	62624	62622	62623
		Humbe	Valer	Sarah
R1	9	8	2	6
rm			-	
R2	9	9		7
win		*		

Winners are:  
Humbert Sin

<u>MSE</u>	Choice	Total	
	No	4	24%
	Yes	12	71%
	Spoiled Ballots	1	6%
	<b>Total</b>	<b>17</b>	

## Winner is: Yes

## Second Year Class Rep Results

### Chem

	Quota	62679 Jerry	62680 Chan	62675 Harde	62681 Peter	62676 Anne	62677 Kevin	62678 Lamya
R1 rm	31	18	2	5	14	10	5	7
R2 rm	31	19	-	5	14	11	5	7
R3 rm	30	22	-	5	14	11	-	7
R4 rm	29	24	-	-	15	11	-	7
R5 rm	29	26	-	-	17	13	-	-
R6 win	27	30	-	-	22	-	-	-

Winners are:

Jerry Fung

### Civ

Choice	Total	
No	1	4%
Yes	22	88%
Spoiled Ballots	2	8%
<b>Total</b>	<b>25</b>	

**Winner is: Yes**

Comp

	Quota	62668	62666	62667
		Rupan	Karim	Laura
R1	17	8	12	12
rm		-		
R2	15		14	15
win				*

Winners are:

Laura Shen

Elec

	Quota	62669	62670	62671	62672
		Aksha	Maged	Heind	Julia
R1	30	2	40	10	7
win			*		

Winners are:

Maged Ahmed

EngSci

	Quota	62690	62689
		Sharo	Tommy
R1	57	84	29
win		*	

Winners are:

Sharon Ravindran

Indy

	Quota	62685	62686	62682	62683	62684
		Mehme	Judy	Tian-	Nadim	Hassa
R1	33	4	29	4	12	15
rm				-		
R2	33	4	31		12	17
rm		-				
R3	32		33		12	18
win			*			

Winners are:

Judy Zhu

Mech

	Quota	62663	62664	62665
		Steve	Jobin	Eric
R1	10	11	4	4
win		*		

Winners are:  
Steve Lu

MSE

	Quota	62687	62688
		Micha	WanQi
R1	4	6	1
win		*	

Winners are:  
Michael Sabatini